



**Minutes of the Public Meeting of the
Board of Directors of the Florida Public Archaeology Network,
St. Augustine, Florida – December 5, 2009**

The Board of Directors of the Florida Public Archaeology Network (FPAN), University of West Florida, held a public meeting on Saturday, December 5, 2009, in St. Augustine, Florida. The meeting convened at 8:00 A.M. EST and lasted approximately 8 hours. The purpose of the meeting was to select a new host for the East Central Region, and discuss FPAN strategic planning.

The meeting was called to order by Chair Judy Bense at 8:00 a.m. EST.

Roll was taken and the following directors were in attendance: Dr. Judy Bense, Chair; Ms. Norma Harris; Ms. Patty Flynn; Mr. Paul Jones; Mr. Greg Cook; Dr. Lynne Goldstein; Dr. Ryan Wheeler; Mr. Terry Klein; Mr. Robin Moore; and Ms. Lee Hutchinson.

Other in attendance were Dr. William B. Lees, Executive Officer and Secretary of the Board; Dr. Elizabeth Benchley, staff advisor to the Board; Cheryl Phelps, FPAN Coordinating Center Office Administrator; Sarah Miller, FPAN Northeast Region Director; Amber Weiss, NE Outreach Coordinator; Richard Estabrook, Central Region Director; and Dr. Rachel Wentz, East Central Region Director. Guest speakers: Dr. Ben Brotemarkle, The Florida Historical Society; and Mr. Peter Colverson, Pandion Systems.

Dr. Bense called for the approval of the meeting minutes from the September 20, 2009 conference call. Dr. Goldstein called for the motion to approve and Terry Klein seconded. All members approved.

Due to time constraints, the agenda was amended to accommodate guest speakers. Dr. Ben Brotemarkle, Executive Director, Florida Historical Society was present to make a proposal to become the new East Central Region host. He presented a slide presentation along with handouts of his facility in Cocoa. Visibility is important to FPAN and his proposed location would put FPAN in the heart of the downtown area. Many questions were discussed: Size of office; signage availability; media exposure, concern for lack of workspace. The Board asked Dr. Brotemarkle to send a floor plan and explanation of work space available. Dr. Lees brought up salary ranges and should they be set by the Board. The Board felt the host should address the issue. No action was taken. After further discussions on budget, travel, and space accommodations a motion was made by Dr. Bense to select the Florida Historical Society as the new East Central Region host. The motion was seconded by Patty Flynn, Dr. Lynne Goldstein included a request for a revised explanation of workspace; and all members approved. The motion passed.

Mr. Peter Colverson, Communications Specialist, Pandion Systems, was introduced. Pandion Systems has been contracted by FPAN as Strategic Planners for assisting FPAN develop long-term plans/goals. Pete has been working on a needs assessment by gathering information from

Board members and regional staff. He shared his results with the Board which were positive and showed areas needing improvement. In addition to this survey, he is planning a needs assessment survey to go out to the public and a retreat in which all FPAN Board members and staff are to participate. By mid January he will have the needs assessment survey ready for each center to send to their constituents. At this point, the Board spent some time developing questions for the survey.

Lunch break 12:15 p.m. – 2:00 p.m. Lunch was provided by President Abare, Flagler College. A walking tour of the campus and the FPAN Northeast Regional Office was included.

The Board reconvened at 2 p.m. beginning with the Director's report. Dr. Lees announced Scott Stroh was selected as director of Department of Historical Resources. Dr. Lees reviewed the past year's Board meetings and staff changes. The new Outreach Coordinators were Irina Franklin, Northwest Region; and Sarah Nohe, Southeast Region. Steve Archer is the new director of the Southwest Region. Nathan Lawres is no longer with FPAN.

Dr. Ryan Wheeler had offered FPAN office space at the Carriage House, but had to rescind due to his department moving to Mission San Luis. Now Dr. Wheeler is trying to stay at his present location and if so, will offer the Carriage House to FPAN. Board members suggested writing letter of support to Dr. Wheeler to stay at his current location.

The Coordinating Center has an IT Web Architect position open who will service the entire network's web pages and IT needs. We hope to have this position filled by January 1. The FPAN letterhead and business cards are getting an update and should be available in January.

Dr. Bense called for old business. None was offered.

Dr. Bense called for new business. Paul Jones mentioned that he had discovered the DHR grant application has FPAN listed as a resource for grant applicants to use if they needed an archaeologist in order to take care of compliance issues with their project. The Board was very concerned about this coming from DHR, and suggests Dr. Lees contact Sharon Highland on this matter. Dr. Wheeler and Dr. Lees will also check on rules relating to FPAN and grant matters.

Dr. Lees presented Scott Sorset's proposal for a way to involve FPAN in the 106 process as a Consulting Party in order to improve public archaeology outcomes. Mr. Sorset is a graduate student at the University of West Florida. The board complimented Mr. Sorset for being interested in this sort of issue and for bringing his ideas to the board. The idea was discussed with Terry Klein having some issues against it. The proposal was tabled for later discussion at the strategic planning meeting in early 2010.

Terry Klein mentioned the Vermont Archaeology Virtual Museum, <http://www.champlain.edu/Emergent-Media-Center/Projects/Virtual-Archeology-Museum.html> as a model web site for public access to archaeology. He suggested that FPAN should consider this approach for Florida.

Paul Jones suggested we continue updating the Local Government Preservation Program Directory.

With no further business, the meeting was adjourned at 4:00 p.m. EST.