



**Minutes of the Public Meeting of the
Board of Directors of the Florida Public Archaeology Network,
Fort Myers – May 7, 2010**

The Board of Directors of the Florida Public Archaeology Network (FPAN), University of West Florida, held a public meeting on Friday, May 7, 2010 in Fort Myers, Florida. The meeting convened at 8:20 A.M. EST and lasted approximately 7 hours. The purpose of the meeting was to discuss FPAN strategic planning and revision of the MOA.

The meeting was called to order by Chair Judy Bense at 8:20 a.m. EST.

Roll was taken and the following directors were in attendance: Dr. Judy Bense, Chair; Ms. Patty Flynn; Mr. Paul Jones; Mr. Greg Cook; Dr. Lynne Goldstein; Mr. Terry Klein; Mr. Robin Moore; and Ms. Lee Hutchinson. Absent board members were: Ms. Norma Harris and Dr. Ryan Wheeler.

Other in attendance were Dr. William B. Lees, Executive Officer and Secretary of the Board; Dr. Elizabeth Benchley, staff advisor to the Board; Cheryl Phelps, FPAN Coordinating Center Office Administrator; Sarah Miller, FPAN Northeast Region Director; Dr. Della Scott-Ireton, FPAN Northwest Region Director; Richard Estabrook, FPAN Central Region Director; Steve Archer, FPAN Southwest Region Director; Dr. Michele Williams, FPAN Southeast Region Director; Jeff Moats, FPAN West Central Region Director; and Dr. Rachel Wentz, East Central Region Director. Guest speaker: Mr. Peter Colverson, Pandion Systems.

Dr. Bense called for the approval of the meeting minutes from the December 5, 2009 meeting in St. Augustine. Dr. Goldstein called for the motion to approve and Patty Flynn seconded. All members approved.

Dr. Lees reviewed the five year history of FPAN. He announced the addition of the North Central Regional Center, located in Tallahassee. This center is to be operated under UWF, overseen by the Coordinating Center, and will startup in late June. Office space was offered by DHR and will be located in the carriage house behind the Governor Martin House. The coordinator for this region is to be announced soon. Overall, the current word is that there will not be a budget cut for fiscal year 2010-2011. Revision of the FPAN MOA is in draft form.

Jason Kent, FPAN Web Architect, presented the new web page for review. Dr. Goldstein suggested a "Search" box. Dr. Bense requested "Brought to you by UWF" be more prominent across the top of the page. All center sites will be up by May, 2011.

Next up were the FPAN Regional Directors with a review of their activities during the last quarter. Their powerpoint presentations presented a review of activities by county; a discussion of programs/ideas that worked and those that were not as successful; and fund raising ideas (establish a FPAN credit card; charge for classes; charge for summer camps; charge for IPOD app for heritage tours, etc.).

Mr. Peter Colverson, Communications Specialist, Pandion Systems, was introduced. Pandion Systems has been contracted by the University of West Florida as Strategic Planners to assist FPAN in developing long-term plans/goals. The Strategic Planning meeting was held in Pensacola in March. From the information garnered, Pete presented the draft Strategic Plan to the Board. The Board focused on review of the mission, vision, goals, and objectives, and instructed staff to work with Pandion on other edits to the report. After much discussion, a motion was made by Dr. Lynne Goldstein to approve the mission, vision, goals and objectives changes, seconded by Terry Kline, and approved by all.

The Board requested the quarterly reports be put on the website. The Regional Directors and Outreach Coordinators requested meetings at least 3 times a year; i.e. January, May, September.

Lunch break 12:15 p.m. – 1:00 p.m.

The Board reconvened at 1 p.m. beginning with the revision of the MOA. Dr. Lees reviewed major changes in the MOA with the board and the asked for any further comment or revisions.

Selection and retention of board members was discussed, with the following suggestions:

- ▶ Board Terms – Make FAS/FAC representatives 3 year terms; request ability to choose between 2 candidates submitted by both organizations. Patty Flynn, FAS appointee, liked the idea, but must take to FAS for answer. Should appointee be the President of FAS?
- ▶ Change State Archaeologist to non-voting ex-officio board member. Run this change by Dr. Wheeler for his opinion.
- ▶ With Dr. Wheeler's position as a voting member vacant, add a board position for a layperson. Put an application for this position on the web site.
- ▶ Stagger UWF board members for 3 year terms; can be reappointed. Dr. Bense will discuss with UWF members.
- ▶ At-large Directors, no change
- ▶ If someone wants to volunteer to be on board, they can apply via an application on the FPAN web site.

Section C – Selection of Host Center – move this section to Board responsibilities. Indirect charges remain at 5%. Per Dr. Bense - if there is no host available there is no reason not to have public archaeology. The center would fall back on FPAN-UWF. Host institution must comply with archaeology ethics of RPA.

Dr. Goldstein brought up need for protection of personnel who may be in jeopardy of job loss through trouble with host institution. A section needs to be included in MOA for staff relations. Some regional directors have run into conflict with their PI/host institution. Issues may be contractual. Discussion ensued. Executive Director and PI are the partners and guides for the program and must work together to resolve staff issues. Include statement of partnership between Executive Director, FPAN staff and PI at the host institution to work together to resolve issues.

Review of Annual Work Plans, 8C, not friendly paragraph – should be rewritten to be more positive.

| 8B – Regional Center Personnel ~~shall~~ may be employed.....

Dr. Bense posed the question of how do we promote FPAN to the legislature after our 5 years: Present how good the program is; i.e., “value for their buck.” Put together a brochure/statement

defining how productive FPAN has been for the state. Dr. Goldstein suggested a 5-year celebration including hosts or some kind of interaction with the delegation in each region. Maybe do something in September in Tallahassee. Get Ben Brotlemarkle of the Florida Historical Society to do a spot about FPAN during his radio presentation.

The board directed Dr. Lees to revise the MOA based on these recommendations and circulate it for further comment, and then proceed with legal review and execution by UWF and DHR.

Dr. Bense called for old business. None was offered.

Dr. Bense called for new business.

Dr. Rachel Wentz informed us of the brochure, Archaeology Field Guide, her office is compiling based on a guide book given to military personnel in foreign countries to respect foreign artifacts.

With no further business, the meeting was adjourned at 3:50 p.m. EST.